

OHLINGER INDUSTRIES, INC.
FAA APPROVED AIR AGENCY OHRR712K
1211 W. MELINDA LANE PHOENIX, ARIZONA 85027
PH 602-285-0911 FAX 602-285-5511

January 20, 2006

Subject: Vendor Quality Survey

In order to remain on or added to Ohlinger Industries, Inc. approved sub-contractor and vendor list we must maintain records of periodic quality system surveys performed on our sub-contractors and vendors.

Please take a few minutes to complete the attached quality survey, sign and return mail/fax or e-mail to Ohlinger Industries, Inc. Attention:
Ron Mock, Quality Assurance Manager. Fax 602-285-5511.
ronm@ohlingerind.com

If this survey has been previously completed and no significant changes have occurred to your quality system, sign and date the first page and return. Please include your latest FAA Air Agency Certificate, Operations Specifications including section A449 or other approved Drug Program Certificate, NADCAP Certificates and any other applicable approvals.

All subcontractors must have a FAA approved Antidrug and Alcohol Program in place by April 10, 2006 per the recently released amendment to FAR 121 Appendix I & J dated January 10, 2006. This applies to all sub-tier contractors.

Additional sub-tier contracting is not permissible without approval from Ohlinger Industries, Inc. quality assurance department.

If you should require any assistance you can contact me at 602-285-0911.

Thank you for your attention and prompt response.

Regards

Ron Mock
Manager Quality Assurance

Ohlinger Industries, Inc.
FAA Approved Repair Station OHRR712K

SUB-CONTRACTOR / VENDOR SURVEY

Date_____

Company_____

Phone_____

Address_____

Fax _____

Year in Business_____

Number of Employees_____

No. Supervisors_____

No. Inspectors_____

What is your quality system based on ? ISO, AS9000, FAA 145, CASE_____

Please provide a copy of the following documents when returning this survey;

FAA 145 Certification

Approved Drug and Alcohol Program Letter or OP Specs A449

AS9100/ISO/NADCAP

Other approvals

Points of contact,

Quality Assurance / Control_____ Ext _____

Engineering_____ Ext _____

Other _____ Position_____ Ext _____

Please Note: If you previously completed this audit last year and there have been no changes to your quality system, sign and date below and disregard the remainder of the survey.

Survey completed by_____ Position_____

Ohlinger Industries Approval_____ Date _____

Survey OHI

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Ohlinger Industries, Inc. Vendor Survey Self Audit Evaluation		Y	N	N/A
1. Quality System and Manual				

A. Is there an established quality system?			
B. Is there an established quality manual?			
C. Is the quality manual available to all personnel?			
D. Is the quality system documentation current and readily available?			
E. Does the quality manual and / or documentation include a detailed description of:			
1) the organizational structure and relationship of the Q.C. department to the rest of the organization?			
2) an assignment of personnel and specific responsibilities?			
3) the revision control system for quality system documentation?			
4) record keeping system?			
5) training requirements and records?			
6) shelf life control?			
7) control of incoming discrepant parts, materials and supplies?			
8) receiving inspection procedures?			
9) test and inspection system calibration?			
10) storage facilities and procedures?			
11) part identification system?			
12) environmental controls (as appropriate) ?			
13) inspection stamp control?			
14) self-audit / evaluation program?			
2. SELF-AUDIT EVALUATION PROGRAM			
A. Is there an established documented self-audit / evaluation program which identifies who within the company is responsible for conducting self-audits, the frequency of the audits, audit documentation and corrective action?			
3. FACILITIES			
Do storage areas provide for the following:			
A. adequate space and appropriate racks to preclude damage or mishandling?			
B. secured from unauthorized access?			
C. segregation of aircraft and non aircraft parts and functions?			
D. segregation of serviceable and non-serviceable parts?			
4. TRAINING AND AUTHORIZED PERSONNEL			
A. Are personnel who perform inspection, shipping and receiving functions properly trained ?			
B. Are inspection personnel properly authorized?			
C. Are both formal classroom and on-the-job training documented and maintained?			
D. Is a roster of personnel authorized to perform inspection functions maintained?			
5. PROCUREMENT			
A. Does the system assure that parts conform to the customer's purchase order request and that deviations are approved by the customer?			
B. Does the system assure special requirements are adequately communicated?			

Ohlinger Industries, Inc. Vendor Survey Self Audit Evaluation	Y	N	N/A
6. RECEIVING INSPECTION			
A. Does the inspection program include:			

1) a check for obvious physical damage?			
2) verification of appropriate plugs and caps are installed?			
3) verification of part number, serial number, model number, etc. match the documentation?			
4) verification that all documentation is at hand and properly completed?			
7. MEASURING AND TEST EQUIPMENT			
A. Are measuring & test equipment controls in place which provide for appropriate storage, usage, and calibration traceable to the National Institute of Standards and Technology when applicable?			
B. Is a system in place to assure documentation of current calibration status?			
8. MATERIAL CONTROL			
A. Is material handled in an appropriate manner and protected from damage & deterioration?			
B. Is the storage areas periodically checked for overall effectiveness?			
C. Is there a system in place for trace and recalled of shipped parts?			
D. Whenever practical, is material stored and delivered in ATA 300 packaging?			
E. Does the system have a procedure for storage of flammable, toxic or volatile materials?			
F. Is batch/lot control maintained for parts?			
G. Does the system assure that serviceable parts/components are adequately protected against the environment?			
H. Does the system assure that no part number ambiguity exists?			
I. Does the system provide for separation of non-conforming material from usable stock?			
9. SHIPPING			
A. Does the quality system require shipments in ATA-300 containers or equivalent as appropriate for the unit being shipped or as specified by the customer.			
B. Does the quality system provide for a visual inspection of all items and accompanying documentation prior to shipping?			
10. RECORDS			
A. Does the record system require retention for at least 7 years from the date of sale to the customer?			
B. Does the quality system include a system governing the storage, distribution and retrieval of documents confirming the physical and chemical properties?			
C. Are records protected against damage, alterations, deterioration and loss.			
11. TECHNICAL DATA CONTROL			
Does the quality system provide for maintaining technical data in a manner which ensures such data is current and accessible?			